
Basic Scholarship Essay Format Template

Scholarship Essay Format Template

[Your Full Name]

[Street Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Scholarship Name]

[Organization Name]

Title: [Optional Essay Title]

Essay Body

Introduction

Begin with a compelling opening that introduces who you are and why you are applying for this scholarship. Clearly state your motivation and the purpose of your essay.

Body Paragraph 1

Discuss your academic background, achievements, or experiences that are relevant to the scholarship. Use specific examples.

Body Paragraph 2

Explain challenges you have faced, lessons learned, or personal growth. Show resilience, commitment, and values.

Body Paragraph 3 (Optional)

Describe your future goals and how this scholarship will help you achieve them.

Connect your goals with the scholarship's mission.

Conclusion

Summarize your key points and reinforce why you are a strong candidate. End with a confident and memorable closing statement.

Word Count: _____

Formatting Guidelines

- Font: Times New Roman / Arial / Calibri
- Font Size: 12-point
- Line Spacing: Double-spaced
- Margins: 1 inch on all sides
- File Format: PDF (preferred)

