

Pre-Reading Preparation Checklist

Use this checklist before starting any book to ensure you are fully prepared for effective reading and book report writing.

- 1 ● Understand the purpose of your reading (assignment, project, book report).
- 2 ● Identify the book's genre and topic.
- 3 ● Review the author's background and writing style.
- 4 ● Read the book summary or blurb for context.
- 5 ● Set your reading goals (chapters per day or deadlines).
- 6 ● Prepare a notebook or reading notes template.
- 7 ● Create a list of questions you hope to answer while reading.
- 8 ● Skim through chapter titles or section headings.
- 9 ● Check for illustrations, maps, glossaries, or special features.
- 10 ● Make predictions about the plot, themes, or characters.
- 11 ● Set up a quiet and distraction-free reading environment.
- 12 ● Decide what literary elements to pay attention to (themes, motifs, characters).