Outline Templates

1. Elementary Level Template (Grades 3-5 – Fillable)

I. Introduction

- Book Title: _____
- Author: _____
- Main Character: _____
- Setting (where/when): _____
- Basic Idea of Story: _____

II. Beginning of Story

- How the story starts: _____
- Main character's situation: _____
- Problem that happens: _____

III. Middle of Story

- What the main character does: _____
- Other important characters: _____
- Biggest challenges: _____

IV. End of Story

- How the problem gets solved: _____
- What happens to the main character: _____
- How the story ends: _____

V. My Opinion

- What I liked best: _____
- Favorite character and why: _____
- Would I recommend this book? Yes / No

2. Middle School Template (Grades 6-8 – Fillable)

I. Introduction

- Hook (interesting opening fact/question): _____
- Book Information (Title, Author, Year, Genre): _____
- Brief Plot Summary (2–3 sentences): _____

- Thesis Statement (main point about book's meaning): _____

II. Plot Summary

- Beginning (characters, setting, conflict): _____
- Middle (major events, complications, challenges): _____
- End (climax, resolution, final outcome): _____

III. Character Analysis

- Main Character:
    - Personality Traits: _____
    - Goals/Motivations: _____
    - How they change: _____
- Supporting Character(s):
    - Role: _____
    - Relationship to main character: _____
    - Importance to plot: _____

IV. Theme Discussion

- Theme 1: _____
    - Supporting Examples: _____
- Theme 2 (optional): _____
    - Supporting Examples: _____

V. Conclusion

- Summary of main points: _____
- Personal response: _____
- Recommendation: _____

3. High School Template (Grades 9-12 – Fillable)

I. Introduction

- Hook: _____
- Author & Background Info: _____
- Brief Plot Overview: _____
- Thesis Statement: _____

II. Plot Summary (20–25% of outline)

- Exposition: _____
- Rising Action (key events to climax): _____
- Climax: _____
- Falling Action/Resolution: _____

III. Character Analysis

- Protagonist: _____
  - Traits: _____
  - Motivations/Internal Conflict: _____
  - Character Arc: _____
  - Thematic Significance: _____
- Antagonist: _____
  - Role: _____
  - Relationship to protagonist: _____
  - Thematic Purpose: _____
- Supporting Characters: _____

IV. Literary Analysis

- Theme 1: _____
  - Textual Evidence: _____
  - Analysis: _____
- Theme 2: _____
  - Textual Evidence: _____
  - Analysis: _____
- Literary Devices: _____

V. Critical Evaluation

- Strengths & Weaknesses: _____
- Literary/Cultural Significance: _____
- Comparison to Similar Works: _____

VI. Conclusion

- Synthesis of points: _____
- Thesis Restatement: _____
- Broader Significance/Final Insight: _____

4. College Level Template (Fillable)

I. Introduction

- Context / Framework: _____
- Author Background / Other Works: _____
- Publication Context / Reception: _____
- Thesis Statement (complex argument): _____

II. Summary

- Brief Plot / Content Overview: _____
- Focused elements relevant to analysis: _____

III. Analytical Section 1

- Topic Sentence: _____
- Textual Evidence (quotes/citations): _____
- Analysis: _____
- Connection to Thesis: _____

IV. Analytical Section 2

- Topic Sentence: _____
- Textual Evidence: _____
- Analysis: _____
- Connection to Thesis: _____

V. Analytical Section 3

- Topic Sentence / Synthesis: _____
- Evidence & Analysis: _____
- New Interpretive Insight: _____

VI. Critical Assessment

- Evaluation in Literary Tradition: _____
- Theoretical Implications: _____
- Scholarly Conversation / Counterarguments: _____

VII. Conclusion

- Synthesis of Argument: _____
- Implications Beyond Text: _____
- Contribution to Understanding / Further Study: _____

5. Fiction Outline Template (Fillable)

I. Introduction

- Hook: _____
- Book Info: _____
- Brief Plot: _____
- Thesis: _____

II. Plot Summary

- Beginning: _____
- Middle: _____
- End: _____

III. Character Analysis

- Main Character: _____
- Supporting Characters: _____
- Key Relationships: _____

IV. Themes

- Theme 1: _____
- Supporting Examples: _____
- Theme 2 (optional): _____
- Supporting Examples: _____

V. Literary Devices / Style Notes

- Symbols / Motifs: _____
- Narrative Techniques: _____

VI. Conclusion

- Main Insights: _____
- Personal Reflection: _____

6. Non-Fiction Outline Template (Fillable)

I. Introduction

- Hook / Question / Claim: _____
- Book Info: _____
- Brief Overview: _____
- Thesis / Assessment: _____

II. Author Background

- Credentials: _____
- Perspective / Bias: _____
- Other Works: _____

III. Main Argument Summary

- Central Thesis: _____
- Key Supporting Arguments: _____
- Evidence Types: _____

IV. Analysis of Evidence

- Strengths: _____
- Weaknesses / Gaps: _____
- Counterarguments: _____

V. Significance / Assessment

- Contribution to Field: _____
- Practical Applications: _____
- Comparison to Other Works: _____

VI. Conclusion

- Summary / Synthesis: _____
- Overall Assessment: _____
- Relevance / Recommendation: _____

7. Comparative Analysis Template (Fillable)

I. Introduction

- Hook: _____
- Books / Works Being Compared: _____
- Thesis Statement (comparative claim): _____

II. Comparison Criteria

- Criterion 1 (e.g., theme):
  - Book A: _____
  - Book B: _____
  - Similarities / Differences: _____

- Criterion 2 (e.g., character development):
  - Book A: _____
  - Book B: _____
  - Similarities / Differences: _____
- Criterion 3 (optional, e.g., plot structure): _____

III. Analysis

- How comparisons support thesis: _____
- Insight / Interpretation: _____

IV. Conclusion

- Summary of Key Comparisons: _____
- Overall Evaluation / Preference: _____
- Broader Significance / Final Insight: _____